

**MBTI & Team
Development
at Salemtowne**



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Sylva Leduc, MED, MPEC



NOTES:



Today's Agenda

MBTI / 16 Personalities

What is the MBTI / 16 Personalities?
How can it help the Leadership Team?

Team Development

Team Stages
What Makes a Team Great?
Characteristics of Effective Teams

Communication & Meeting Template

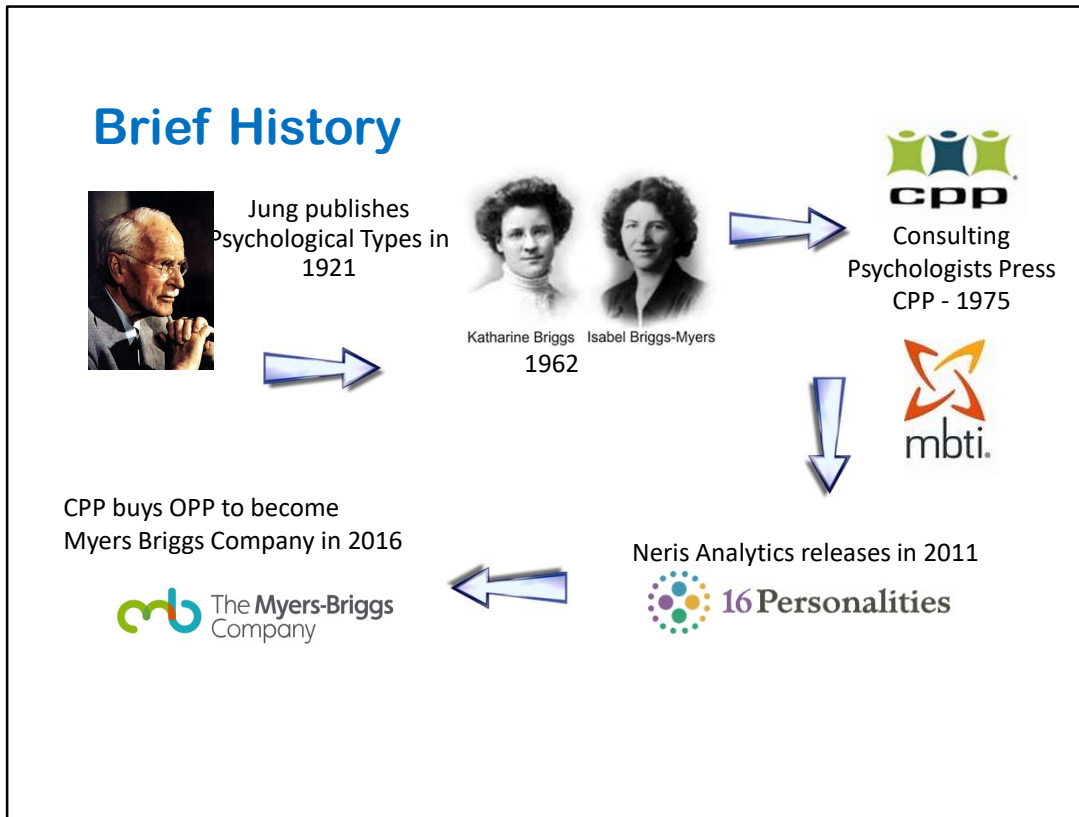
Communication Tips
Meeting Template for Review

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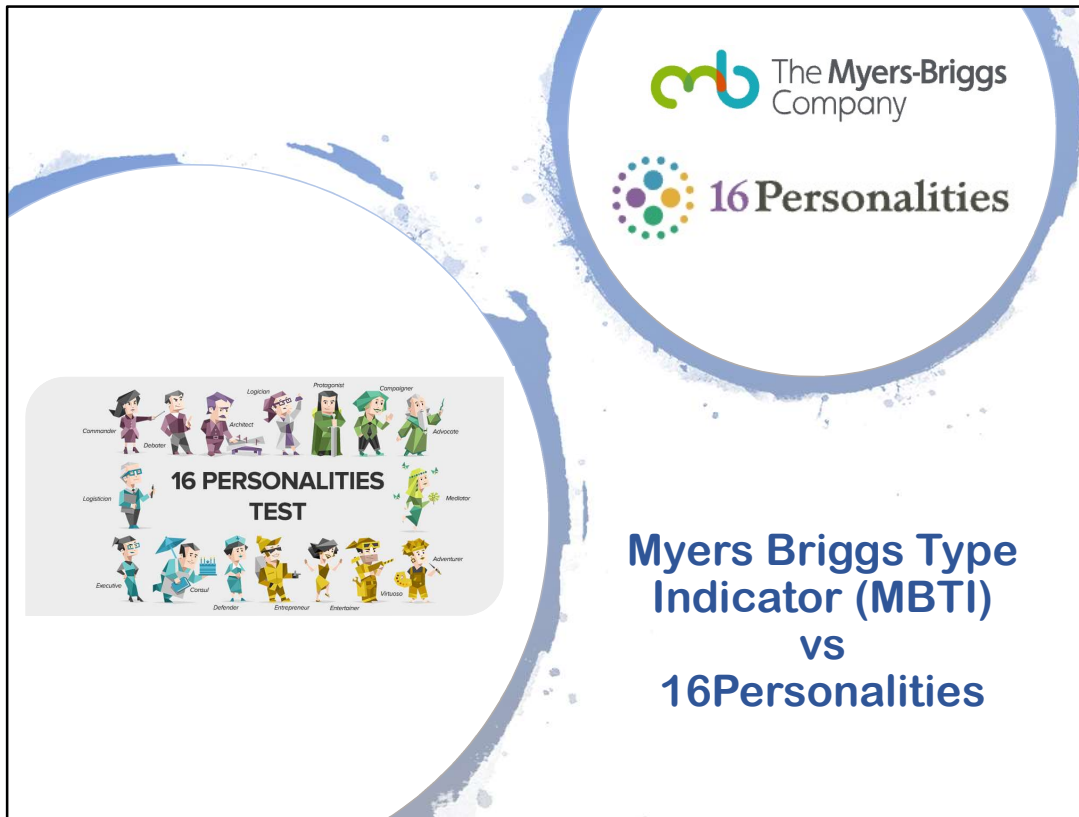
Operating Guidelines

- Pay attention & listen when people are speaking
 - No sidebar conversations or secrets
 - All communication devices off
 - Show care and consideration for other's perspectives
 - Speak from an "I" perspective
 - Practice "Active Listening"
 - Be willing to be honest and open
 - Everyone contributes equally
 - Be willing to respectfully disagree to get to deeper understanding
 - Build a culture of trust and safety
 - No one MBTI style is better than another
 - Have fun!
- **What other guidelines do you want for today?**

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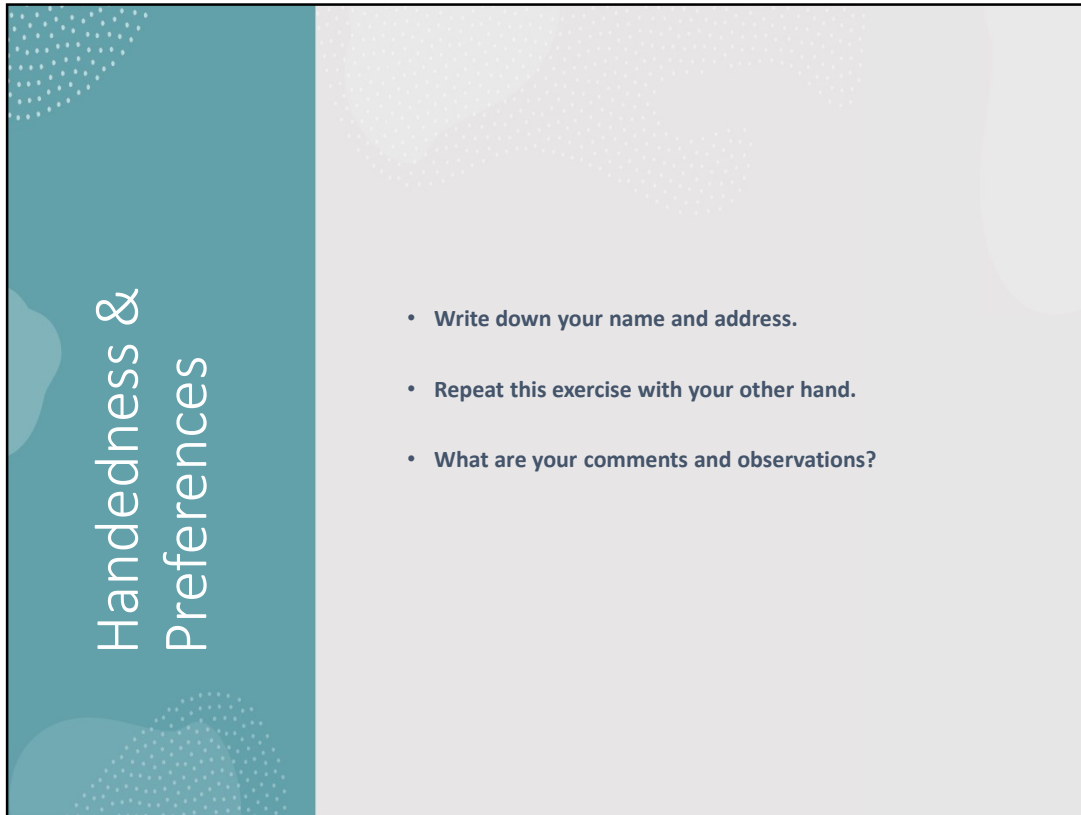


NOTES:

**Building the Foundation for
a High Performing Executive Team
at Salemtowne using the**

**MBTI
16 Personalities**

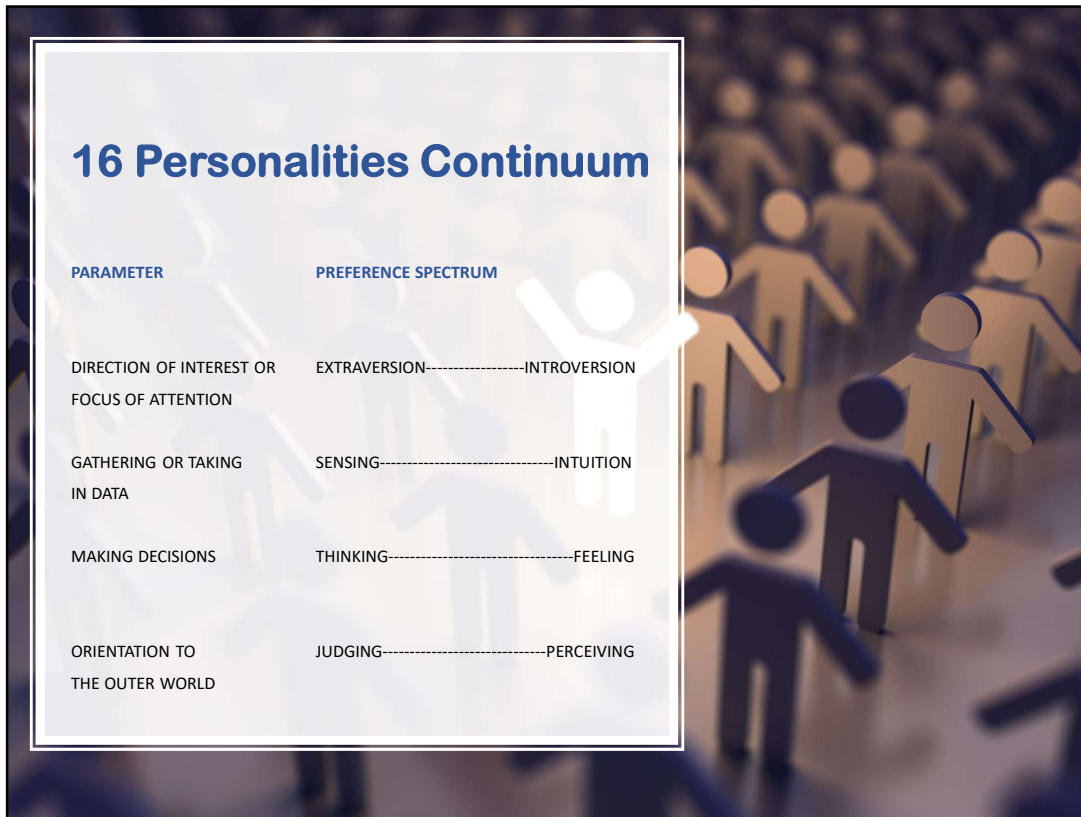
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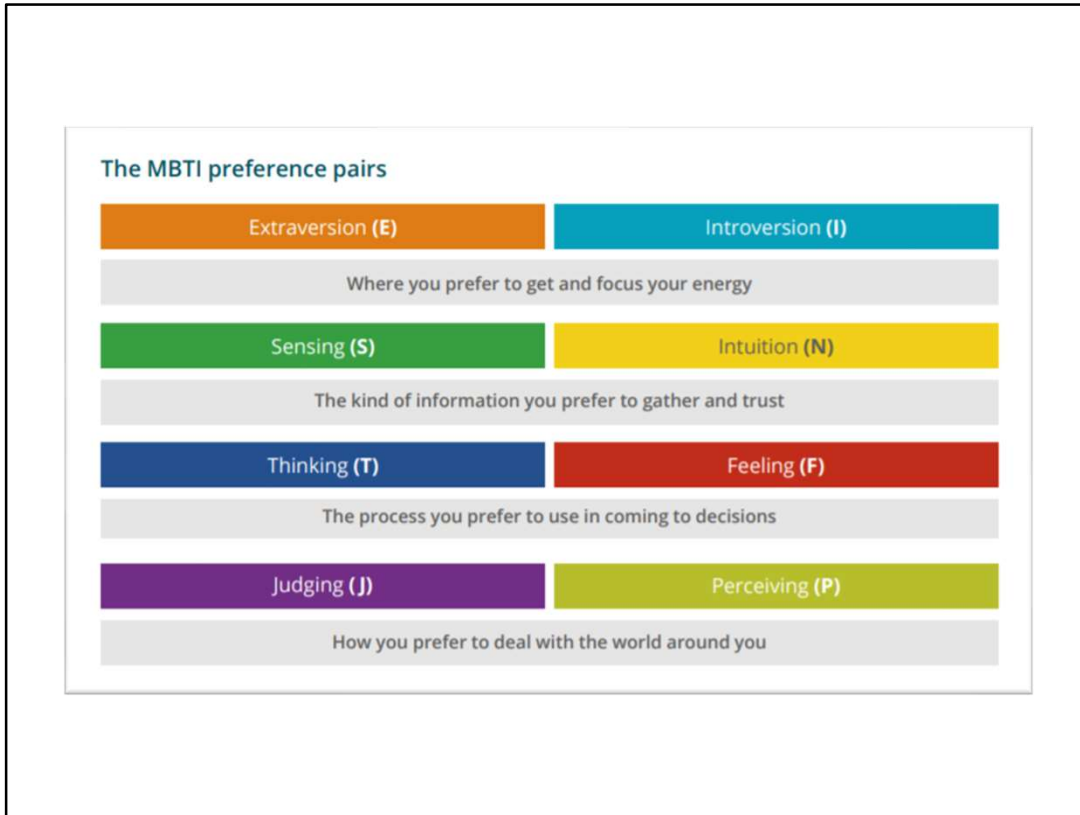
Handedness & Preferences

- Write down your name and address.
- Repeat this exercise with your other hand.
- What are your comments and observations?

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NOTES:

Extrovert	Ambivert	Introvert
Enjoys spending time with others	Enjoys others, but needs alone time	Enjoys spending time alone
Is outgoing	Can be outgoing in the right context	Is reserved
Prefers to work on teams	Can be on teams after working independently	Prefers to work independently
Likes to talk things out with others	Can process outloud or internally	Likes to process internally

NOTES:

Caution: MBTI® Word Usage

Words used to describe preferences in psychology do not mean the same thing as they do in everyday life

Extravert does not mean talkative or loud

Introvert does not mean shy or inhibited

Sensing does not mean well-developed senses

Intuitive does not mean better intuitions

Thinking does not mean more intellectual

Feeling does not mean more emotional

Judging does not mean judgmental

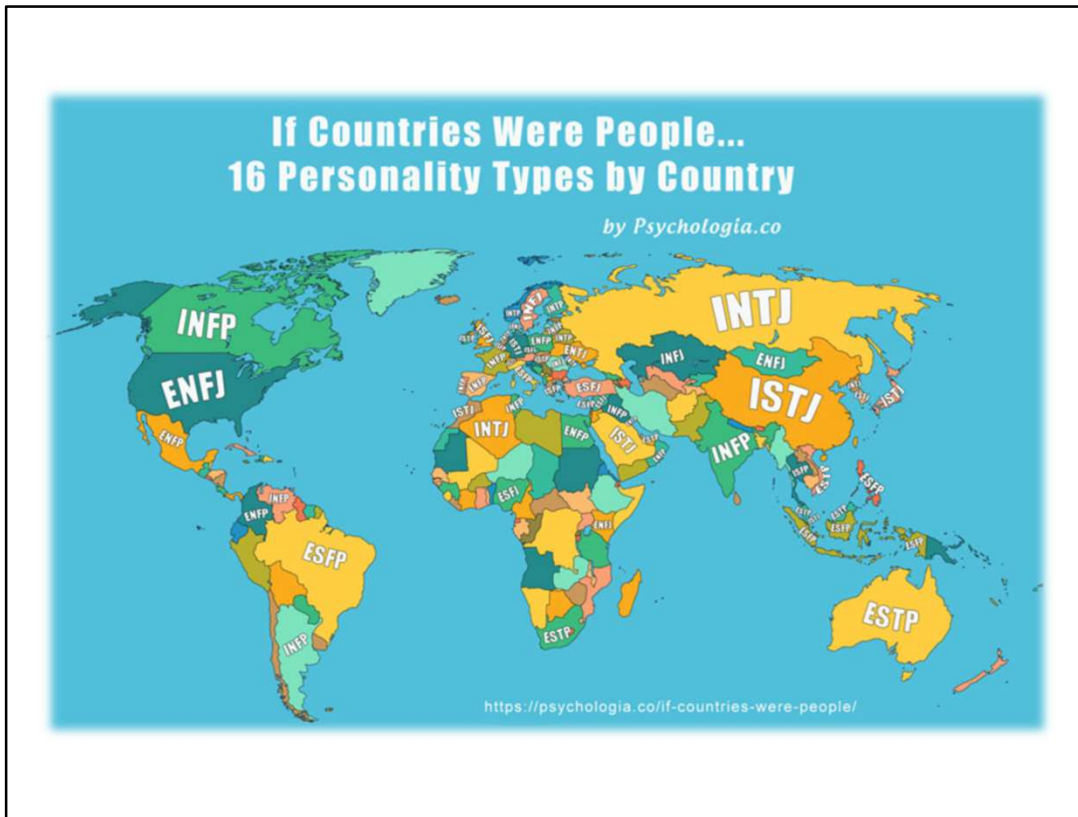
Perceiving does not mean perceptive

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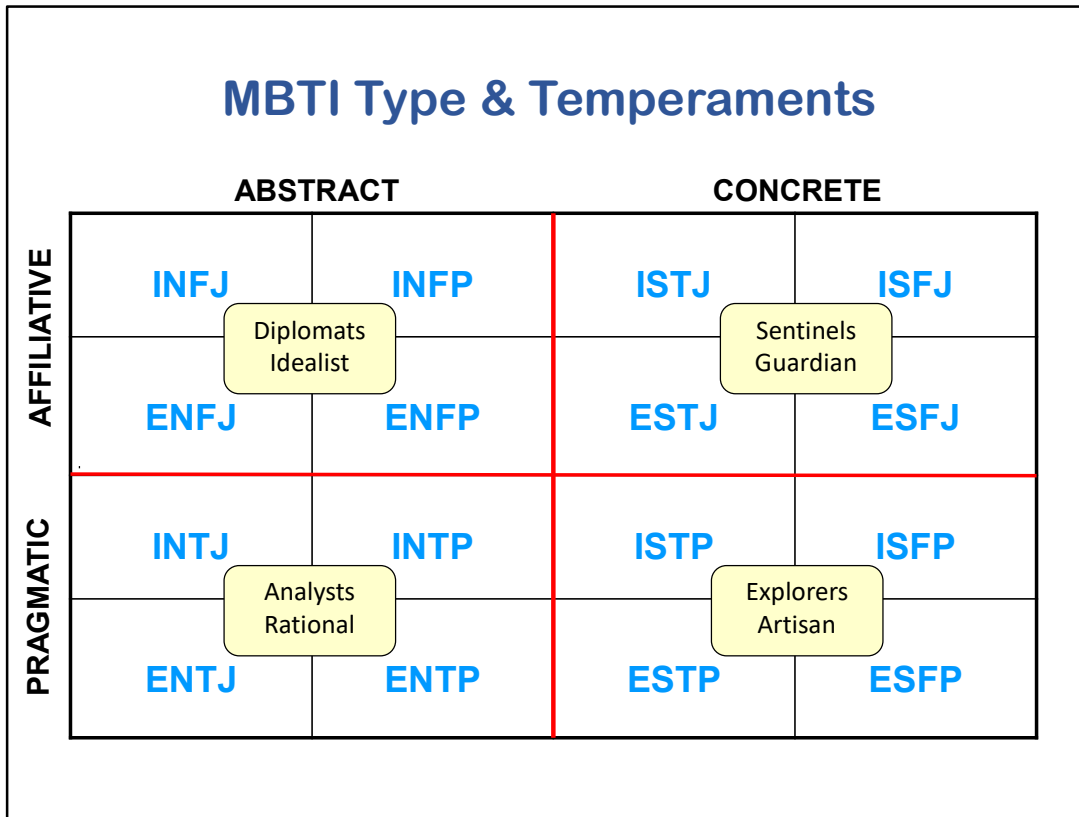
Type Focus & Demographics

ISTJ Natural Organizer 12%	ISFJ Commit to Getting Job Done 4%	INFJ Inspiring Leader & Follower 2%	INTJ Independent Thinker 2%
ISTP Just Do It! 5%	ISFP Action Speaks Louder Than Words 9%	INFP Makes Life Kinder & Gentler 4%	INTP Problem Solver 3%
ESTP Make Most of Moment 4%	ESFP Let's Make Work Fun 8 %	ENFP People are the Product 8%	ENTP Progress is the Product 3%
ESTJ Natural Administrator 9%	ESFJ Everyone's Trusted Friend 12 %	ENFJ Smooth-Talking Persuader 2 %	ENTJ Natural Leader 2%

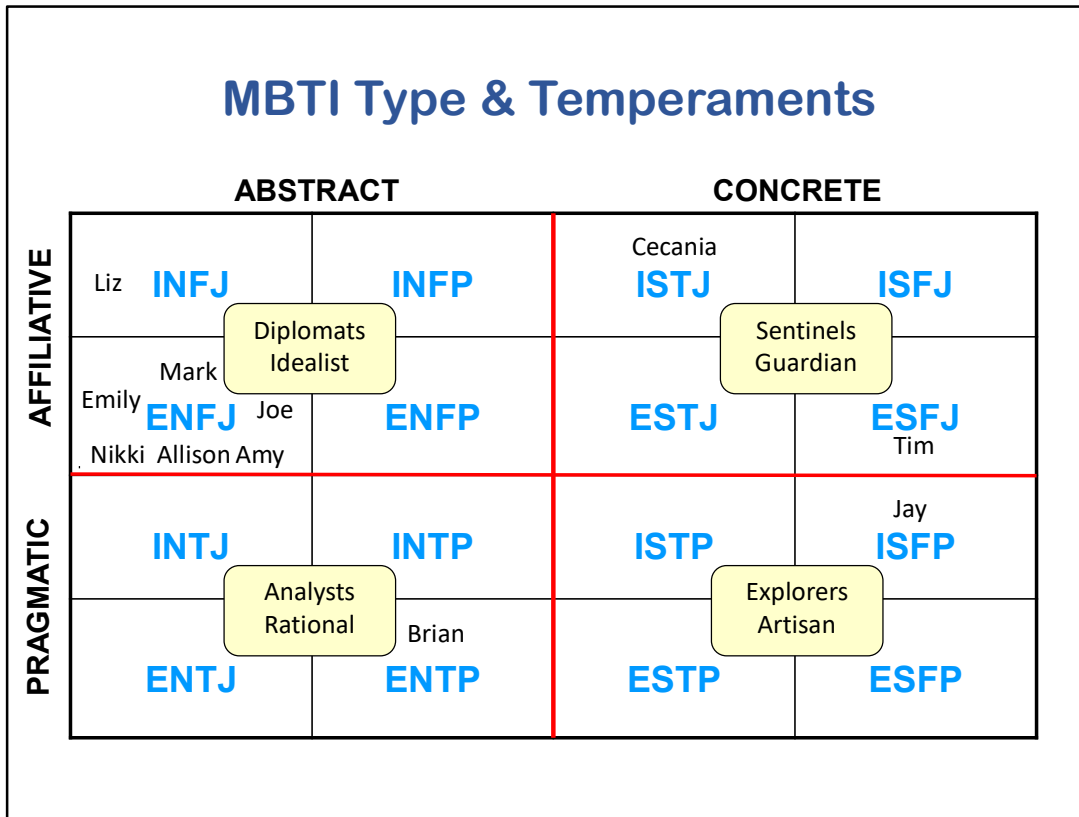
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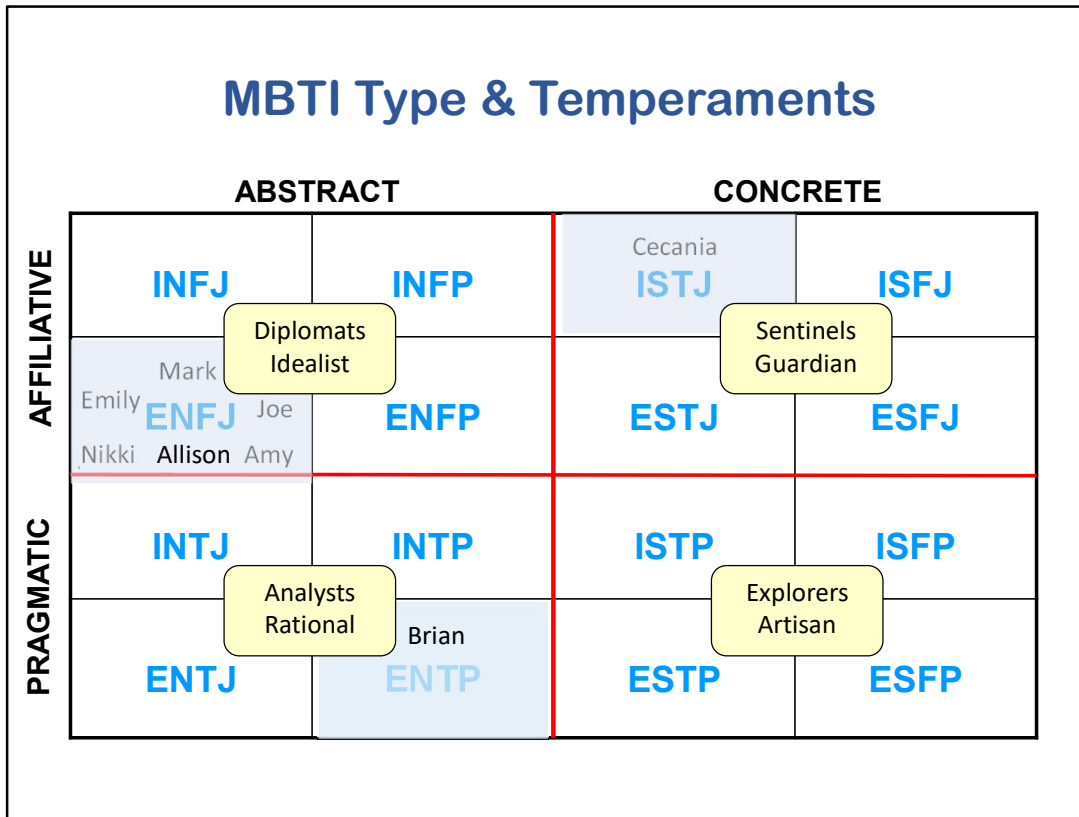
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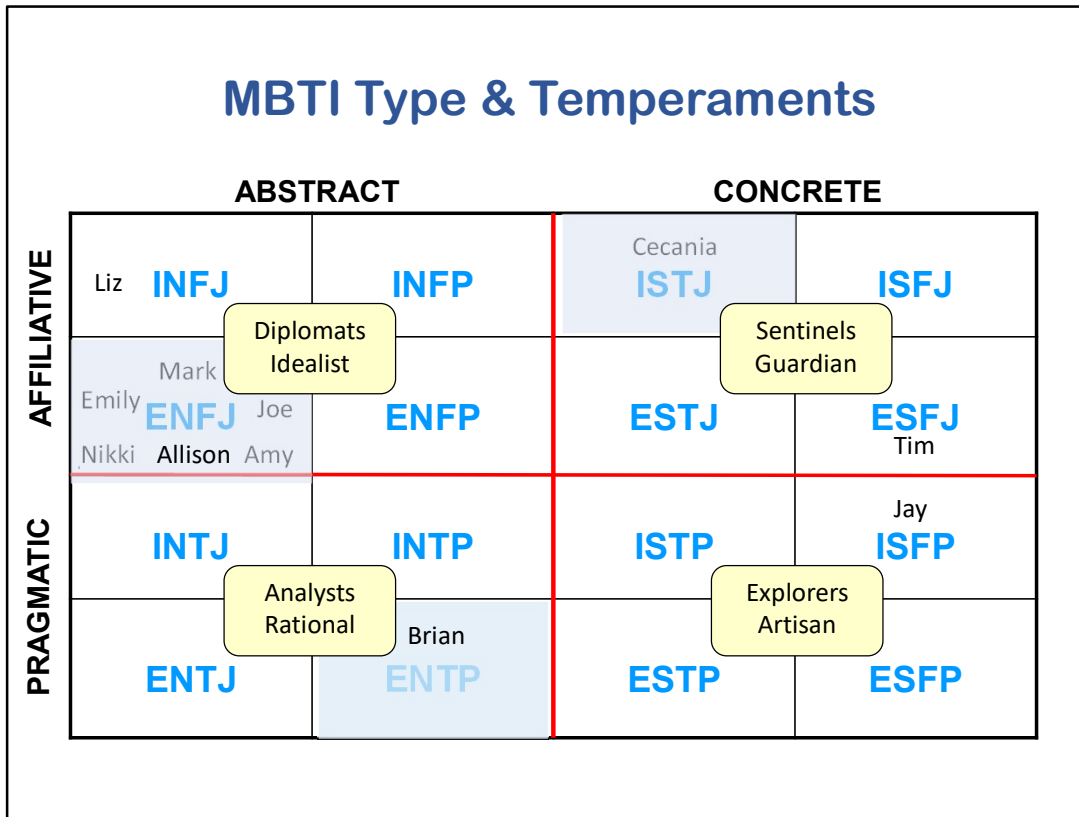
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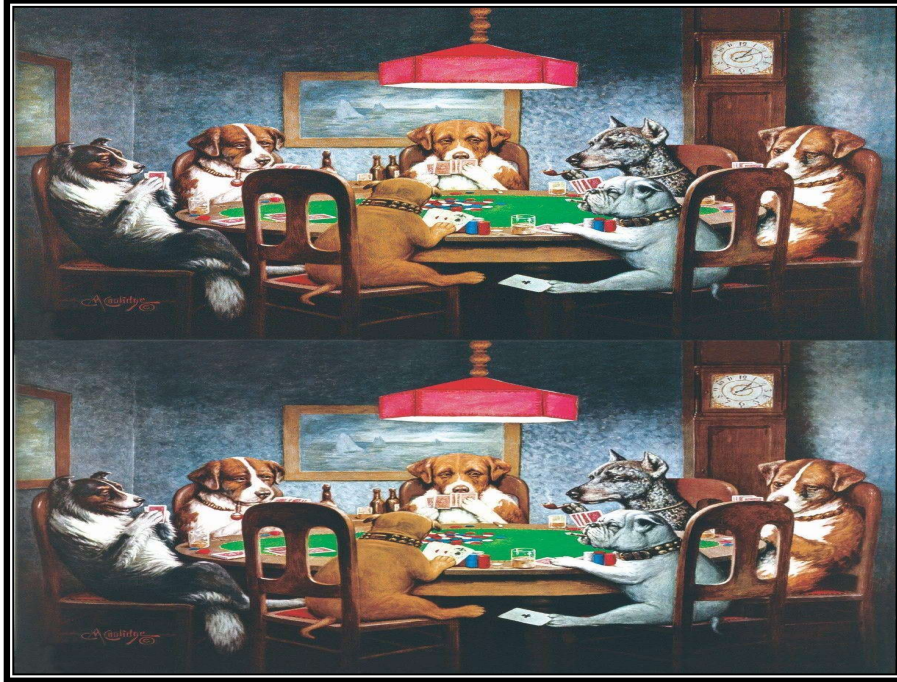


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What Do You See? S vs N



NOTES:

Decision Making: T vs F



NOTES:

The Project: J-P

October 2021 Calendarpedia
Your source for calendars

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11 Columbus Day	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

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NOTES: The exercise was simple. We told everyone that they had a project to complete and it would be due 30 days from today. It would take <24 hours to complete. Everyone was to line up on day 1-30 in terms of when they'd start the project. Think about that... where would you line up? I was in the middle of all my colleagues at about day 20 or 10 days before it was due.

Differences: Assertive & Turbulent



Assertive (-**A**) individuals are self-assured, even-tempered and resistant to stress. They refuse to worry too much and do not push themselves too hard when it comes to achieving goals.



Turbulent (-**T**) individuals are self-conscious and sensitive to stress. They are likely to experience a wide range of emotions and to be success-driven, perfectionistic and eager to improve.

NOTES:

Salemtowne's Leadership Team Types

trustworthy
SOCIABLE gracious
imaginative **VERBAL**
encourage self-expression
responsible CONGENIAL
ENFJ WARM
enthusiastic concerned
inspire **PEOPLE-ORIENTED**
leadership **PERSUASIVE**
responsive **diplomatic**
facilitate others
energetic **EXPRESSIVE**
organized inspire change
COMPASSIONATE
LOYAL supportive
idealistic
CURIOUS help others
PERSONABLE

TAKE INITIATIVE
encourage independence
ENTERPRISING curious
challenging **STRATEGIC**
ENTP adaptive
ACTIVE creative
SPUR OTHERS ON assertive
conceptual **ANALYTICAL**
ENTHUSIASTIC theoretical
INNOVATORS objective
enjoy complex challenges
CLEVER energetic
independent
RESOURCEFUL
outspoken **lively**
rational **QUESTIONING**

NOTES:

Salemtowne's
Leadership
Team Types

The image displays three MBTI personality type word clouds, each shaped like a human head profile. The first is for ENFJ (People-Oriented), the second for ENTP (Strategic), and the third for ISTJ (Factual). Each word cloud contains various traits and characteristics associated with that personality type.

NOTES:

All The Types

To read about all 16 types visit,
<https://bit.ly/MBTI-Descriptors>

NOTES:

The Salemtowne Leadership Team's Combined Character



trustworthy
SOCIABLE gracious
imaginative **VERBAL**
encourage self-expression
responsible **CONGENIAL**
ENFJ **WARM**
enthusiastic
concerned
inspire **PEOPLE-ORIENTED**
leadership **PERSUASIVE**
responsive **diplomatic**
facilitate others
energetic **EXPRESSIVE**
organized inspire change
COMPASSIONATE
LOYAL supportive
idealistic
CURIOUS help others
PERSONABLE



NOTES:

**Stressors
for an ENFJ**

working in uncooperative environments
SECLUSION
harmony is disrupted
indecision **no time for brainstorming**
DISMISSING
HOW I FEEL
procrastinators **excessive criticism**
ENFJ not being appreciated
SHORT-SIGHTEDNESS
unexpected changes
changes
mbti

NOTES:

**Stressors
for an ENTP**

being told to do something unstimulating
stubbornness
focusing on personal problems
DISMISSING MY ANALYSIS OF A PROBLEM
shutting down my ideas
isolation
too many details
MUNDANE TASKS
MY COMPETENCE IS NOT RESPECTED
inefficiency
DEADLINES

mbti

NOTES:

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Stressors for an ISTJ



challenging my
bottom-line
approach

**ABANDONING
/ DEVIATING FROM
ROUTINE** being rushed
disregarding my established
rules and regulations

noise MESS / DISORDER


BROAD INFORMATION

ISTJ change
UNCERTAINTY


DENYING dismissing
PERSONAL my logical
NEEDS decisions

NOTES:


Best Practice for Decision-Making Using Types




RECOGNIZE HOW GROUP MEMBERS MAY COMPLEMENT OR CONTRAST EACH OTHER



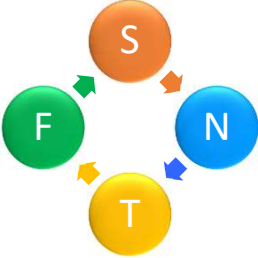
ON THE OTHER HAND, WATCH OUT FOR GROUPTHINK!



FOCUS ON RESPECTFUL DEBATE AND COMPROMISE



APPRECIATE THE UNIQUE VALUE OF EACH PERSON'S VIEWPOINT AND INPUT











Facts - sensing perception (S)
Possibilities - intuitive perception (N)
Consequences - thinking judgment (T)
Values - feeling judgment (F)

NOTES:

MBTI & Leadership

The Ideal Leader Is...

Action-oriented		Extravert
Contemplative		Introvert
Pragmatic		Sensing
Visionary		Intuitive
Logical		Thinking
Compassionate		Feeling
Planful		Judging
Adaptable		Perceiving

Source: From *Teambuilding Program (2nd Edition)*,
E. Hirsh, K. W. Hirsh, S. Krebs Hirsh, 2003, CPP, Inc.

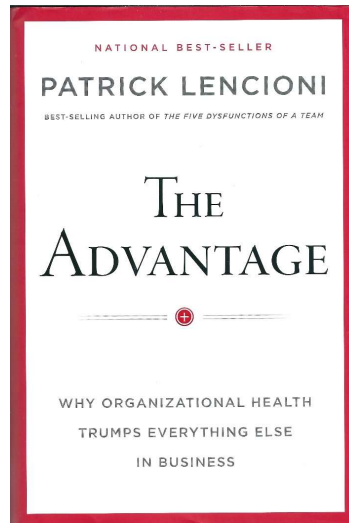
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Lencioni's Five Dysfunctions of a Team



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Where
Are You in
Your
Reading?



NOTES:

10 Guidelines for Effective Meetings

Sylvia Leduc, MEd, MPEC
Certified Executive Coach
Leadership Development Specialist
& President of www.TheLeadershipCenter.com

Agenda for Meeting
Date: 2021
Time/Location:

Attendees:

Guests:
Double Sitethrough = known absences *Single Sitethrough* = possible absence

Quests:
Timekeeper:
Process Observer:




TIME	SEGMENT	PRESENTER	PURPOSE	ACTION ITEM
1:00 - 1:05	INTRODUCTION			
1:05 - 1:15	TEAMBUILDING EXERCISE	See Schedule		
1:15 - 1:20	1. CONSENT AGENDA Approval of Minutes Review previous minutes in advance of meeting.		Approval	Approval
1:20 - 1:25	2. ANNOUNCEMENTS e.g. vacations, conferences, special presentations, events, etc.		PURPOSE	PURPOSE
1:25 - 1:45	1. OLD BUSINESS TOPIC, with time required, summary, and any prep 2. TOPIC, with time required, summary, and any prep		Information, Brainstorm, Discussion, Decision	ACTION TO BE TAKEN / DEADLINE (Date)
1:45 - 3:00	1. NEW BUSINESS Item (20 Minutes) - Summary - Brainstorm 2. Item (15 minutes) - Summary - Brainstorm 3. Item (10 minutes) - Summary - Brainstorm Etc. 4. Item		PURPOSE Information (FYI) Brainstorm Discussion Decision	ACTION TO BE TAKEN / DEADLINE (Date)
2:35-3:00	CLOSURE PENDING / CARRYOVER / PARKING LOT			
1.				
2.				

Meeting Template

See handouts below

NOTES:

Homework – To be completed by Oct 20th

 <p>Reflect upon the different MBTI preferences of team members.</p> <p>For Mark, Nikki & Amy, meet with the Director(s) who report to you to share your style with them and to learn about theirs.</p> <p>If you want to share the 16 Personalities with your other Directors, please contact me.</p>	 <p>Meet 1-on-1 with every member of the Salemtowne Leadership Team to discuss;</p> <ul style="list-style-type: none"> • How are our styles similar? • How are our styles different? <ul style="list-style-type: none"> ✓ Look at the numbers for where we fall on each continuum. ✓ Are our styles “Assertive” or “Turbulent”? • Beyond the 16 Personalities, how are we both similar & different? • How can we let go of the past to work together even better now & in the future? 	 <p>We have talked about where the team is on the four stages of team development.</p> <p>The Leadership Team is in the “storming” stage. Be prepared to discuss what <u>you</u> can do to help the team to get to the “performing” stage.</p>
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